Diploma of Agribusiness Management

Prospectus
UQ Gatton Campus
2017
UQ Gatton Campus
Prospectus

Diploma of Agribusiness Management
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Introduction

The Diploma of Agribusinesses Management is a one-year, full-time, trimester program being offered at the Gatton campus via blended modes (lectures, tutorials, practical classes).

This is a vocational award program being delivered via a curriculum including 10 units of competency (3-4-3) as well as applied practical and required theory.

Students who undertake the complete program are eligible to receive the:

- **Diploma of Agribusiness Management (AHC51416)** issued through UQ-GVEC (upon successful completion of the program).

This program will equip graduates towards a range of careers in the rural business and technical fields of agriculture including: farm enterprise managers, agribusiness services, rural merchandising, research support staff and local government.

This prospectus provides the required information to assist you determine if the Diploma in Agribusiness Program meets your needs. It outlines the entry requirements, approximate fees, courses of study and options, vocational competencies, delivery modes, qualification outcomes and pathways to employment or further study.

For further information contact UQ-GVEC directly.

We look forward to your enrolment in this Diploma Program and assisting you to reach your potential.

Mark Pace
Director UQ-GVEC
Program objectives

On completion of the program graduates will be able to demonstrate:

- a sound theoretical understanding of the operational requirements for rural production systems including farm planning and business operations in combination with the natural resources that impact upon agricultural production
- a strong awareness of management related skills to effectively operate an enterprise
- an awareness of the issues impacting upon agricultural production
- an ability to communicate with rural professionals and advisors
- the skills to continually improve knowledge of emerging agricultural technologies.

Graduates will also be able to demonstrate:

- competency in an acceptable range of appropriate agricultural business and management related skills
- an appropriate knowledge of the principles underlying required practices
- an awareness of the issues relating to the efficient utilisation and conservation of agricultural resources
- an appreciation of the integration of theory and practice gained through formal study and the achievement of a professional work ethic
- a positive attitude to lifelong learning in a rapidly changing society.

Employment opportunities

This qualification reflects the role of personnel working in farms, stations and related rural businesses involved in administering and management of those businesses. Industry expects individuals with this qualification to take personal responsibility and exercise autonomy in undertaking complex work decisions. They must analyse information and exercise judgement to complete a range of required tasks.

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Farm manager/administrator
- Production unit manager/administrator
- Station/property manager/agribusiness manager/administrator
- Instructor within an agricultural vocational education and training sector

Opportunities for further study

Graduates will be well qualified and prepared to pursue higher education options within the university sector. Graduates may seek pathways, into a number of universities offering agricultural and related degree programs. Contact the UQ-GVEC program coordinator for more specific information in relation to higher education opportunities.
Program overview

Vocational program: AHC51416 Diploma of Agribusiness Management

Campus: Gatton
Offered by: UQ Gatton Vocational Education Centre (UQ-GVEC)
Course start date: Teaching Block 1 (21 February 2017)
Course duration: Trimester = 1 year full time
No. of vocational competencies: 10 (subject to variation based on national packaging rules)
Teaching block duration: 10 - 13 weeks (subject to final timetable arrangements)

Entry requirements

Minimum Year 12, with five sound achievements including Mathematics, English and a Science subject; or, a Certificate III in Agriculture (or equivalent).

Special consideration for entry may be granted to applicants on the basis of other qualifications and/or work experience.

Applicants entering the program with higher vocational qualifications may apply for recognition of prior learning (RPL).

Applicants applying for entry without a Certificate III in Agriculture (or equivalent) or who do not have any rural background or experience will be required to undertake a skill set training program offered at Gatton before the start of the Diploma Program. Any student may elect to undertake this program, which will include up to eight units of competency.

Students may be working with farm animals during the Diploma Program. Accordingly, all students enrolled should be screened and/or vaccinated against Q-Fever to reduce the risk of contracting this disease. Check with the program coordinator for more details.
Program structure and schedule of fees

Important information

- Units of competency are subject to change under review arrangements.
- Part-time enrolments are considered on a case-by-case basis.
- VET FEE-HELP is applicable to the Diploma of Agribusiness Management.
- Costs contained in the Schedule of Fees also apply to students who may be seeking Recognition of Prior Learning (RPL) where applicable.
- This Schedule of Fees and program structure is correct at the date of publication.
- Total nominal hours will vary for students approved for RPL or Credit Transfer.
- Diploma of Agribusiness Management charges apply to concessional and non-concessional students, in accordance with the applicable VET Fees and Charges Policy.

Vocational units of competency

Detailed information on each unit of competency can be found on the Australian Government Department of Industry website.

* units are indicative and subject to change under review arrangements.

<table>
<thead>
<tr>
<th>Teaching Block</th>
<th>Unit</th>
<th>AHC51416 Dip of Agribusiness Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AHCWHS501 Manage Work Health and Safety processes</td>
<td>✓</td>
</tr>
<tr>
<td>1</td>
<td>AHCWAT502 Manage Water Systems</td>
<td>✓</td>
</tr>
<tr>
<td>1</td>
<td>AHCSOL501 Monitor and Manage Soils for Production Projects</td>
<td>✓</td>
</tr>
<tr>
<td>2</td>
<td>AHCBUS508 Prepare and Monitor Budgets and Financial Reports</td>
<td>✓</td>
</tr>
<tr>
<td>2</td>
<td>AHCAGB501 Develop Climate Risk Management Strategies</td>
<td>✓</td>
</tr>
<tr>
<td>2</td>
<td>AHCAGB505 Develop a Whole Farm Plan</td>
<td>✓</td>
</tr>
<tr>
<td>2</td>
<td>AHCNAR506 Develop and Implement Sustainable Land Use Strategies</td>
<td>✓</td>
</tr>
<tr>
<td>3</td>
<td>AHCBUS506 Develop and Review a Business Plan</td>
<td>✓</td>
</tr>
<tr>
<td>3</td>
<td>AHCBUS507 Monitor and Review Business Performance</td>
<td>✓</td>
</tr>
<tr>
<td>3</td>
<td>AHCBUS501 Manage Staff</td>
<td>✓</td>
</tr>
</tbody>
</table>
Course presentation

In each teaching block, students enrol in the applicable vocational competencies which are offered on a rotating timetable. After the first few weeks a break is provided which is an opportunity to complete any assignments before the second half of the teaching block. An assessment week is provided at the end of each block for exams, distance education students who will need to attend specified days or students who were unable to attend assessable practical activities provided during the teaching block.

Teaching block dates 2017

The first week of each block is for orientation/ WHS for new students.

<table>
<thead>
<tr>
<th>Teaching Block</th>
<th>Start Date</th>
<th>Finish Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>21 February 2017</td>
<td>5 May 2017</td>
</tr>
<tr>
<td>2</td>
<td>22 May 2017</td>
<td>18 August 2017</td>
</tr>
<tr>
<td>3</td>
<td>4 September 2017</td>
<td>10 November 2017</td>
</tr>
</tbody>
</table>

Fee structure

<table>
<thead>
<tr>
<th>AHC51416 Diploma of Agribusiness Management</th>
<th>$ 1,175 per unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$ 11,750</td>
</tr>
</tbody>
</table>
## Vocational competency unit applications

<table>
<thead>
<tr>
<th><strong>AHCWHS501 Manage Work Health and Safety Processes</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>This unit of competency describes the skills and knowledge required to develop work health and safety policies and procedures that demonstrate enterprise commitment to work health and safety.</td>
</tr>
<tr>
<td>This unit is applicable to the development of management systems and procedures. It is also applicable to the management of the implementation process, which is usually conducted within policy guidelines and procedures that require the use of discretion and judgement.</td>
</tr>
<tr>
<td>All work must be conducted in accordance with relevant legislative requirements, Codes of Practice, workplace procedures and safe work practices.</td>
</tr>
<tr>
<td>This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They analyse information and exercise judgement to complete a range of advanced, skilled activities.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>AHCWAT502 Manage Water Systems</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>This unit of competency describes the skills and knowledge required to strategically manage integrated systems involving relationships between irrigation, drainage and environmental systems.</td>
</tr>
<tr>
<td>It applies to individuals who analyse information and exercise judgement to complete a range of advanced skilled activities and demonstrate deep knowledge in a specific technical area. They have accountability for the work of others and analyse, design and communicate solutions to a range of complex problems. All work is carried out to comply with workplace procedures.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>AHCSOL501 Monitor and Manage Soils for Production Projects</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>This unit of competency describes the skills and knowledge required to monitor and manage soils for production projects.</td>
</tr>
<tr>
<td>This unit applies to individuals who analyse information and exercise judgement to complete a range of advanced skilled activities and demonstrate deep knowledge in a specific technical area. They have accountability for the work of others and analyse, design and communicate solutions to a range of complex problems. All work is carried out to comply with workplace procedures.</td>
</tr>
<tr>
<td>Course Code</td>
</tr>
<tr>
<td>---------------------</td>
</tr>
<tr>
<td>AHCBUS508</td>
</tr>
<tr>
<td>ACAGB501</td>
</tr>
<tr>
<td>ACARB505A</td>
</tr>
<tr>
<td>AHCNAR506</td>
</tr>
<tr>
<td>Course Code</td>
</tr>
<tr>
<td>------------</td>
</tr>
<tr>
<td>AHCBUS506</td>
</tr>
<tr>
<td>AHCBUS507</td>
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<tr>
<td>AHCBUS501</td>
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</tbody>
</table>
More information

Campus accommodation

Gatton has onsite student accommodation. Students wishing to reside on campus during their studies should contact the campus in relation to availability and cost of accommodation.

Q-Fever screening and vaccination

Q-Fever is caused by a bacterium called *Coxiella burnetii*. People get infected by inhaling the bacteria, usually while in contact with infected animals, animal tissues, or animal products. The main carriers of the disease are farm animals such as cattle, sheep and goats. In rural areas the risk from kangaroos is also significant. A wide range of other animals can be infected including camels, llamas, alpacas, rodents, cats, dogs, birds, wallabies and other marsupials. The bacteria can survive harsh conditions and remain in the environment for long periods of time, so hay, dust and other small particles may also carry the bacteria.

Veterinary, agricultural science and other students who work with the animals listed above:

- are at risk of contracting Q-Fever
- should be screened and or vaccinated against Q-Fever if required to reduce the risk of contracting this disease
- may not be able to undertake practical work if not immune to Q-Fever.

Each screening and vaccination program consists of two visits, one week apart.

First visit: Your potential Q-Fever exposure history is discussed and recorded and screening tests including a skin and blood test are performed to check if you require a vaccine.

Second visit: One week later – your screening tests are checked and a Q-Fever vaccine given if tests show no immunity to Q-Fever.

It is recommended that students book and attend a complete vaccination program.

Policies and procedures

The Diploma Program is governed by the UQ policies and procedures. These can be found in the UQ Policy and Procedure Library (PPL) and UQ-GVEC’s Code of Practice. Students should be aware that in cases where these rules are in conflict, The University of Queensland rules will take precedence.

Students should familiarise themselves with all policies and procedures relevant to their program.

- UQ-GVEC’s Code of Practice
- UQ’s policies and procedures are available through:
  - myAdvisor
  - UQ Policy and Procedure Library (PPL)
In conclusion

This booklet is an overview of the program, and details are subject to change. The intent is to provide prospective students with sufficient information to commence the enrolment procedures.

For more information or to start enrolment procedures, please contact:

UQ-GVEC Enquiries
(07) 54601353
enquiries_gvec@uq.edu.au

Further information can be sourced at the following websites:

- uq.edu.au/gatton/gvec

We look forward to welcoming you as a student within the Diploma of Agribusiness Program at the UQ Gatton Campus.